**

***Like the phoenix we***

***Rise to our challenges***

***Strengthen our Learning and Shine in***

***Our Community***

Dear Applicant,

Thank you for your interest in the posts currently on offer at the school. The following information should support you in your decision to apply. We hope that you do!

Applications should be addressed to, the Headteacher and emailed to [admin@wembleyprimary.brent.sch.uk](mailto:admin@wembleyprimary.brent.sch.uk) or posted to Wembley Primary School, East Lane, Wembley, Middlesex HA9 7NW. If you would like to arrange a visit please contact the school by phone: 020 8904 3725. Visits are available from Tuesday 20th February.

(Please be aware school is closed for half term 12th-16th February)

We look forward to meeting you.

Yours sincerely

Mrs Taylor-Kent

Head teacher



**Wembley Primary School**

East Lane, Wembley, Middlesex HA9 7NW

**ECT Class Teacher**

Post begins September 2024

Salary M1 £36,745

****

We are seeking to recruit a teacher with enthusiasm and energy who is committed to delivering inspirational, challenging and high-quality lessons.

A teacher who has excellent subject knowledge and a good understanding of how children learn effectively. A teacher who understands the components of a high-quality curriculum and is able to plan effectively. A teacher who will ensure all children make excellent progress.

We are looking for a teacher who works well as part of a motivated team. A teacher who is committed to improving and developing and one who participates fully in our CPD offer.

In accordance with DfE Keeping Children Safe in Education 2023, an online search will be completed on all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the recruitment process.

We are committed to safeguarding the welfare of our students and the successful applicant will be subject to an enhanced Disclosure and Barring Service certificate and checks of the relevant barred list / prohibition lists

**About Us**

Wembley Primary School is a four-form entry community school in the borough of Brent. We are fortunate to have extensive school grounds. All classrooms in EYFS and Years 1-3 have additional outdoor classroom spaces.

Please visit our website: <https://www.wembleyprimary.co.uk/>

Ofsted Inspection September 2019

*‘Pupils like coming to this school. Parents and carers, leaders and staff work closely together to support them. They have high expectations for each child to achieve well. The strong and positive relationships between everyone make Wembley Primary School a very happy place to go to. They say that being at this school is like being part of a big family’*

*‘There are close to 30 languages spoken in this very large school. The whole school community celebrates this diversity. Pupils know how to cooperate well with each other. They respect each other’s differences. Leaders, pupils and staff treat each other with kindness. Pupils talk fondly about their friends at school’*

*‘Staff at all levels enjoy working in this school. They appreciate that leaders look after their well-being. Teachers say that leaders act on any concerns, including taking steps to reduce their workload’*

**Our Values**

**W**e are determined and ambitious = Successful, Creative Learners

**P**ositive and Inclusive = A caring, school community

**S**how kindness and empathy = A nurturing place to grow

**What we can offer**

A supportive and friendly environment. Wonderful children and families. Children who are eager to learn**.**

Wembley Primary School is committed to staff development. We work closely in supportive highly effective year teams. We have talented teachers who are committed to help each other, share good practice and work together to benefit every child within their team. PPA time is organised so that year teams can meet and work collaboratively.

We have adopted a coaching approach to staff development. This ensures that staff feel valued and supported and places school improvement at the heart of the school. We support our staff in preparing for the next stage in their career development.

We understand the need to ensure our staff feel valued. We have achieved the National Children’s Bureau- Well Being award.

We provide an Employee Assistance Programme.

We have Specialist teaching in PE, Computing, Music and Art .

We are well resourced both in terms of classroom resources and great facilities; a Multi Use Games Area, an Astro-turf football pitch, an adventure playground, a new Sports Hall, a nature area. We are currently building a new library.

We have free car parking and can be accessed by overground and three underground train lines.

Please come and visit. Visits can be arranged by contacting the school office through our School Business Manager Dee O’Donnell.

Telephone 020 8904 3725 or email [admin@wembleyprimary.brent.sch.uk](mailto:admin@wembleyprimary.brent.sch.uk)

Application forms and information packs can be found on the school website:

<https://www.wembleyprimary.co.uk/about-us/vacancies-2/>

**Closing date**: Monday 4th March Noon

**Interviews**: WC 11th March 2024

****

**Class Teacher**

**Job Description**

# Main purpose

The teacher will:

* Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards

**Duties and responsibilities**

**Teaching**

* Adapt Plan and teach well-structured and sequenced lessons to assigned classes, following the school’s plans, curriculum and schemes of work
* Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
* teaching to respond to the strengths and needs of pupils
* Set high expectations which inspire, motivate and challenge pupils
* Promote good progress and outcomes by pupils
* Demonstrate good subject and curriculum knowledge

**Whole-school organisation, strategy and development**

* Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s values and vision
* Make a positive contribution to the wider life and ethos of the school
* Work with others on curriculum and pupil development to secure co-ordinated outcomes

**Professional development**

* To be fully committed to the ECT programme. To work in partnership with the induction mentor.
* Take part in the school’s Performance management procedures (in your third year)
* Take part in further training and development in order to improve own teaching

**Communication**

* Communicate effectively with pupils, parents and carers

**Working with colleagues and other relevant professionals**

* Collaborate and work with colleagues and other relevant professionals within and beyond the school
* Develop effective professional relationships with colleagues

**Personal and professional conduct**

* Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
* Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
* Understand and act within the statutory frameworks setting out their professional duties and responsibilities

*.*

**

**Person Specification**

**AF-Application Form**

**I-interview**

**Training and Qualifications**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Qualified Teacher Status (QTS) | **x** |  | **AF** |
| Evidence of personal and professional development to support the role of class teacher | **x** |  | **AF/I** |
| Recent participation in a range of relevant CPD |  | **x** | **AF/I** |

**Experience**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Knowledge and experience of teaching in a phase within the primary school | **x** |  | **AF/I** |
| Successful teaching experience in primary age range | **x** |  | **AF/I** |
| Has supported curriculum planning in a school. | **x** |  | **AF/I** |
| Knowledge and good understanding of safeguarding procedures | **x** |  | **I** |
| Ability to motivate all children | **x** |  | **AF/I** |
| Proven ability in adapting the curriculum to meet the needs of children | **x** |  | **AF/I** |

**Knowledge and understanding**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Knowledge and understanding of the statutory Teachers Standards and National Curriculum requirements at the appropriate key stage | **x** |  | **AF/I** |
| Knowledge of assessment procedures | **x** |  | **AF/I** |
| Evidence of a clear understanding of a range of teaching approaches, and of how children learn | **x** |  | **AF/I** |
| Good understanding of what constitutes high quality teaching and learning. | **x** |  | **AF/I** |
| Understanding of the educational requirements of pupils with Special Needs and More Able | **x** |  | **AF/I** |
| Good understanding of effective behaviour management. | **x** |  | **I** |

**Skills and abilities**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Excellent Primary practitioner. | **x** |  | **AF/I** |
| Is able to manage workload and set priorities for own tasks and targets | **x** |  | **AF/I** |
| Has good communication skills (both oral and written) to a range of audiences. | **x** |  | **AF/I** |
| Has the ability to develop and maintain good relationships with all members of the school community, including parents and the Local Authority | **x** |  | **AF/I** |
| Is able to create a happy, challenging and effective learning environment. | **x** |  | **AF/I** |

**Personal Qualities**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Has a commitment to the ethos of the school as outlined in its mission statement | **x** |  | **AF/I** |
| Understanding of, and commitment to, equal opportunities. | **x** |  | **AF/I** |
| Warmth and sensitivity in relationships with children and adults. Approachable | **x** |  | **AF/I** |
| Enthusiastic, well-motivated, flexible and adaptable, and able to work under pressure. | **x** |  | **AF/I** |
| Good timekeeping and attendance record. | **x** |  | **AF/I** |
| Well organised. Ensures that deadlines are met | **x** |  | **AF/I** |
| Willing to take part in after school activities. |  | **x** | **AF/I** |