



WEMBLEY PRIMARY SCHOOL

Parents Forum Agenda 2

**Thursday 4<sup>th</sup> April 2019 at 1.15PM**

1.15 - 1.30	<p><b>Parent forum photos for website</b> 9 parents attended – some photos taken for website</p>	
1.30 - 1.45	<p><b>Minutes from previous meeting and actions:</b> Workshops:  <ul style="list-style-type: none"> <li>- The Vicar from St Augustine’s Church has offered reading sessions after school from 3.30-4.30pm for parents waiting for after school clubs to finish. <b>Dates to be confirmed by next term.</b></li> </ul> Governors:  <ul style="list-style-type: none"> <li>- <b>Mrs Pindoria to get governors list and photos for next meeting.</b></li> </ul> Lunchtimes:  <ul style="list-style-type: none"> <li>- Parents have requested to meet with the School cook and food company Chartwells to discuss the school lunchtime options in order to reduce food wastage and to make food choices more appealing to pupils. <b>Mrs Pindoria to invite Noreen the school cook to next meeting. Mr Barr to organise for Chartwells to attend next meeting too.</b></li> </ul> </p>	
1.45 - 2.00	<p><b>Terms of reference outstanding</b> Parents present at today’s meeting had handed in the term of reference except any new additions.  Class Representatives confirmed. <b>Mrs Pindoria to place class representative list and photos on website.</b>  Parents requested a class sign to go up stating who the class representative is and what they do. <b>Mrs Pindoria to organise this in Summer 1 half term.</b></p>	
2.00 - 2.45	<p><b>School class photo options</b> Parents met with 3 companies, Fraser Portraits, Kittle Photographics and Braiswick Photographics. The companies pitched the school photo options that they offered both individual portraits and the end of year class photo.  The parents really liked the pictures offered by Fraser Portraits but the cost to parents buying was too high.  Braiswick was the company that the school currently used but the parents felt that they did not offer a variety of photo styles.</p>	

	<p>The parent forum unanimously decided that Kittle Photographics was the best option for the school to go with as they offered the best value for money and the pictures were really well presented and taken.</p> <p>The parent forum also chose 2 options for the style of whole class photo and asked that the school council decide on the best option.</p> <p><b>Mrs Pindoria will speak to Mrs Benjamin to organise for school council to vote and choose the photo options.</b></p>	
2.45 - 3.10	<p><b>Wembley Primary School Carnival</b></p> <p>Mr Barr talked about the carnival week that is due to take place week beginning the 24<sup>th</sup> June.</p> <p>The carnival is linked with the London Borough of Culture Mrs Barr asked the parents for ideas and events that can take place during that week.</p> <p>Suggestions were:</p> <ul style="list-style-type: none"> <li>- Art gallery with opportunities to buy paintings</li> <li>- Reading books in home language</li> <li>- Music from different countries</li> <li>- Cultural dance groups to be invited in</li> <li>- Decorating the quad area with flag bunting</li> <li>- Doing henna tattoos</li> <li>- Bollywood dancers professional and after school club to perform/teach a dance</li> <li>- Cooking workshops</li> <li>- Friday cultural dress up day for pupils and staff</li> <li>- Raffle tickets and food stalls to raise money for Water Aid Charity</li> <li>- Invite the Mayor to the event</li> </ul> <p>Mrs Pindoria asked parents to think of a way to organise this event and how we can get parents to commit to doing certain activities. It was suggested that a letter be distributed with a week overview of the above suggested activities and a section for parents to sign up for an activity for a particular year group or class. Overview and letter to be placed on the school website.</p> <p><b>Mrs Pindoria to discuss with Mr Barr and the Art school improvement team so that a week overview and letter can be formed.</b></p>	
3.10 - 3.15	<p>AOB (Any Other Business)</p> <ul style="list-style-type: none"> <li>- <b>Pictures of staff in Foyer or Website?</b> Parents agreed on both</li> <li>- <b>Paying for clubs, what value would parents be willing to pay?</b> Parents all agreed that the current amount of £10 for 8 weeks was the perfect amount.</li> <li>- <b>50 things they want their children to do by the time they leave school.</b> Mrs Pindoria shared '50 things the school want their children to do by the time they leave school' list. The parents agreed that this was a great idea as it enabled them and their children to have new experiences and</li> </ul>	

	<p>goals to achieve. <b>The list will be available to all parents once finalised.</b></p> <ul style="list-style-type: none"> <li>- <b>Using Parent View – school website, parents, parent view, sign up and fill out questionnaire.</b> Mrs Pindoria asked the parents to go onto the school website and in the parents; section there is a link to parent view. This a webpage that parents sign up for and can fill out a quick questionnaire about the school. This helps the school and OFSTED gather a better picture of parent’s views and opinions.</li> <li>- <b>Felix Project and food distribution – volunteers needed.</b> Mrs Pindoria discussed that the school has taken on a new initiative called the Felix Project, which will begin after the Easter break. This project delivers fresh fruit and vegetables and some dairy products like yoghurts to schools to pass on to families. Companies who have surplus and would like to distribute them instead of the food going to waste donate the food items to the Felix project. The project then distributes this to schools.  Mrs Pindoria asked for helpers on the day that the food is delivered so that this can be bagged ready for distribution. Lots of parents said that they were able to help. <b>More details of the project and how it will be organised will be given out once delivery is confirmed. Mrs Pindoria will email the forum group with dates.</b></li> <li>- <b>Sponsorship</b> Parents requested that on the next sponsorship event that the school leaves out the amount needed to get a bronze, silver or gold award as children were uninterested in the actual sponsorship activity but focussed on getting the gold amounts so that could get a prize. A suggestion was also made that during the next readathon if pupils could read in school to complete the readathon activity then the actual sponsorship activity can be monitored.</li> <li>- <b>Question box</b> Parents requested that a question box be put outside of each year group so that parents can drop in questions anonymously and if they are unable to meet up with a parent forum representative. The representatives of each year group would check the boxes regularly and bring and questions to the next forum meeting. <b>Mrs Pindoria to source and sort out boxes for the summer term.</b></li> <li>- <b>Attendance</b> Parents discussed if they were able to take their children out of school 1 or 2 days before or after a school holiday as this was more cost effective if they were going away.</li> </ul>	
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**Next meeting is on Thursday 23/05/19**