



Parents Forum Agenda 3

**Thursday 23<sup>rd</sup> May 2019 at 1.15PM**

		Who/ When?
1.15 - 1.25	<p><b>Minutes from previous meeting and actions</b></p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- Speak to Helen the Vicar from St. Augustine's Church regarding use of church hall for reading between 3.30-4.30pm.</li> <li>- Governors list and photos still to be updated</li> <li>- Class Representatives list and suggestion boxes to be put out in Summer 2</li> <li>- Details of start of Felix project to be confirmed</li> </ul>	<p>D. Pindoria</p> <p>D. Pindoria</p> <p>Parental Engagement SIP group S. Barr</p>
1.25 - 1.30	<p><b>Parent Forum Website photos/Terms of reference outstanding, Setting up a group text for parent forum</b></p> <p>3 New members added today to the parent forum.</p> <p>D. Pindoria has set up a text group and the members of the forum will now get a text message as well as an email for any correspondence.</p>	
1.30 - 2.00	<p><b>Look at new school website</b></p> <p>D. Pindoria share the new website on iPads for the forum to see.</p> <p>Lots of positive feedback.</p> <p>Parents have requested a parent forum section under the parents tab to make meeting minutes and agendas clearly available.</p> <p><b>Actions:</b> D. Pindoria to speak to K. Atkinson and ensure that this is added to the new website.</p> <p>Parents also requested that the schools social media platforms be managed better with regular updates and news, especially twitter, Instagram and Facebook. Suggestions on ways to manage included training a number of staff on the use of the social media platforms for example all AHTs and senior leaders.</p> <p><b>Actions:</b> D. Pindoria to organise for AHT's and senior leaders to be trained on this.</p>	<p>K. Atkinson</p> <p>D. Pindoria</p>

	<p>Parents requested that teachers emails be made available to parents so that they can contact staff directly as most schools are now following this approach. Also have email for attendance officer so that any absence can be easily recorded rather than phoned in.</p> <p><b>Actions:</b>  <b>D. Pindoria to speak to senior leaders to confirm.</b></p>	D. Pindoria
2.00 - 2.45	<p><b>Chartwells in to talk about lunches</b></p> <p>Monika from our school lunch provider, Chartwells0 spoke to the parent forum about the structure of lunches.</p> <p>Key Facts:</p> <ul style="list-style-type: none"> <li>- Food supplied to the school must not contain any added salt.</li> <li>- Sugar in food is reduced by 30% going up to 50% soon.</li> <li>- The structure of the weekly meal ensures that it follows the government guidelines of a balanced meal therefore certain meals must be present on the menu.</li> <li>- Only one meal in the week can be of oil based (fish fingers and chips) these are however, oven cooked and nothing is fried on the school site.</li> <li>- Menu is changed twice a year. Once in October and then in April.</li> <li>- Menu is tasted by members of the school council.</li> </ul> <p>Parents asked about what quantity of food is cooked? As children are saying that on some days, some options run out. <b>Monika assured that this does not happen always and the quantity cooked depends on the day's menu and previous week's figures.</b></p> <p>Parents talked about some meals being unappealing such as hard chips, dry chicken and the pizza being too doughy.  <b>Monika will raise these issues with Noreen and we should see an improvement.</b></p> <p>Parents asked if more vegetarian options could be included in the menu. <b>Monika will look into this.</b></p> <p><b>Action:</b>  <b>Monika to come back to the Autumn 1 parent forum and do a tasting session of the Autumn/Winter menu with the parent forum.</b></p>	S. Barr
2.45 - 3.10	<p><b>Carnival week timetable</b></p> <p>Timetable shared with parents</p> <p>D. Pindoria talked about the structure of the week.</p> <p>Parents agreed that the week was well planned with a range of activities.</p>	

	<p>D. Pindoria asked parents to showcase their expertise and parents volunteered to help with cultural cooking. Timetable amended to reflect this.</p> <p>Parents suggested raising money to help fund the week by doing Lolly sales, face painting, henna, food stalls and a raffle with 3 prizes one for EYFS, 1 for KS1 and for KS2.</p> <p>Parents suggested that on the cultural dress up day we host a Wembley Primary fashion show where pupils win a prize for best dressed (like world book day).</p> <p>Parents requested that music from around the world be played during the day out in the quad and in classrooms.</p> <p><b>Action:</b> D. Pindoria to discuss with S. Barr and Arts SIP group.</p>	
3.10 - 3.15	<p>AOB (Any Other Business)</p> <p><b>Reading Volunteers:</b> D. Pindoria requested for parents volunteers to help with reading at least once a week from 2pm. 6 volunteers have shown interest and will start subject to DBS checks.</p> <p><b>Non-uniforms days – which festivals to celebrate?</b> D. Pindoria talked about non-uniform days and how parents felt about them? Parents thought that as a school we should do more non-uniform days for the main festivals of Diwali, Christmas &amp; Eid.</p> <p><b>Fundraising</b> Parents discussed if the school could do more fund raising such as lolly sales, cake sales, etc. to raise money for the school, which could towards projects and even a school trip fund where the money can be used to pay for trips and coaches for the trip. Parents requested yearly overview of trips so that they can plan to budget for them or hold the above mentioned sales to fundraise for them.</p> <p><b>Sports day</b> Parents suggested moving Sports day to Summer 1 when it is cooler instead of in Summer 2 when the weather is too hot.</p> <p><b>Action:</b> D. Pindoria to discuss the above with SLT.</p> <p><b>Afterschool activities for parents</b> Parents requested if the school could look into providing after school classes such as women’s only Zumba, yoga or fitness class.</p> <p><b>Action:</b> D. Pindoria to discuss the above with SLT and with Sports coach.</p>	

	<p><b>ESOL classes</b></p> <p>One of the members of the forum is a certified ESOL trainer and could either run an ESOL class for parents or just have a space where she can talk to parents about general things in education such as when to apply for schools etc.</p> <p><b>Action:</b> D. Pindoria to discuss the above with SLT.</p>	
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**Next meeting is on Thursday 04/07/19**